

RAISE Conference 2022

Presenter information and guidance

Thank you for being part of the RAISE Conference 2022. Below you will find information and guidance for presenters.

Key Information

Conference Dates

Wednesday 7th & Thursday 8th September 2022

Timings

Registration on both days will be open from 8am. The full agenda can be found [HERE](#)

Location

University of Lincoln, Brayford Campus, Lincoln, LN6 7TS

Key dates

Registration deadline: 15 August 2022

Poster submission deadline: 24 August 2022

Presentation submission deadline: 31 August 2022

Useful links:

Website: <https://www.raise-network.com/conference-2022>

Conference Registration: <https://www.raise-network.com/attend-conference-2022>

Presentation Details

There are 4 different presentation formats taking place at the conference, [paper presentation](#), [Pecha Kucha or short presentations](#), [workshops](#) and [poster presentations](#). You will have been informed when your abstract was accepted which presentation format you will be giving. The information below provides more guidance about each type of format.

Paper presentation

The time allocated for a paper presentation is 20 minutes, with a further 10 minutes for questions and discussion. The presentation should relate to the abstract submitted to the conference.

The room you will be in will have a PC, projector, speakers/sound, whiteboard.

If you are preparing a visual presentation you may wish to consider the following points when creating your slides:

- Include a title slide with presenter name, titles, institutions and what the paper is about
- Slide with the background
- 2 or 3 slides covering your methodology/research
- Slide with the outcomes

- Slide sharing good practice others could implement
- Think about how many slides you are using and use as few as possible e.g. 10 slides would mean talking to each slide for two minutes.
- Do not put too much text on a slide – you want the audience to listen to you and not to be reading your slides!

When preparing your presentation please reflect on any guidance and feedback you were given by the peer reviewers.

Please send across your final presentation to raiseconference@lincoln.ac.uk **before 12 noon on Wednesday 31st August**. This will enable us to have everything ready to go on the day. We also advise bringing a copy of your presentation on a data stick or other portable device on the day.

If you have any special requirements for your presentation, please email raiseconference@lincoln.ac.uk before the conference and we will do our best to help you.

[Pecha Kucha or Short Presentation](#)

The time allocated for a Pecha Kucha or Short presentation is 7 minutes, with a further 3 minutes for questions.

A Pecha Kucha is a short presentation which consists of 20 images displayed for 20 seconds each. The slides change automatically, and the speaker synchronises their talk with the images. The idea of this format is to streamline content – they are a great way to captivate audiences.

While we think this is a fun and engaging format to share ideas and messages, we are not strict on whether your short presentation follows the exact rules of a Pecha Kucha. We do request that whatever format you choose (Pecha Kucha or more traditional presentation) you keep to the time allocated and that it is highly focussed, informative with clear and impactful narrative.

If you would like to present using the Pecha Kucha format this website has more information which you may find useful: <https://24slides.com/presentbetter/what-is-a-pecha-kucha-presentation>

The room you will be in will have a PC, projector, speakers/sound, whiteboard.

When preparing your presentation please reflect on any guidance and feedback you were given by the peer reviewers.

Please send across your final presentation to raiseconference@lincoln.ac.uk **before 12 noon on Wednesday 31st August**. This will enable us to have everything ready to go on the day. We also advise bringing a copy of your presentation on a data stick or other portable device on the day.

Workshop

The time allocated for a workshop is 45 minutes. The workshop should be interactive and engaging sessions and include at least 30 minutes of audience participation or discussion.

The room you will be in will have a PC, projector, speakers/sound, whiteboard.

If you have a presentation which will be used in your workshop please send across your final presentation to raiseconference@lincoln.ac.uk **before 12 noon on Wednesday 31st August**. This will enable us to have everything ready to go on the day. We also advise bringing a copy of your presentation on a data stick or other portable device on the day.

If you have any special requirements for your workshop, please email raiseconference@lincoln.ac.uk before the conference and we will do our best to help you.

Poster Presentations

Creating an engaging research poster is a useful way to present and share your research or practice.

Posters will be printed in A1 and displayed on as part of a poster exhibition at the wine and poster exhibition on at **17:30 on Wednesday 7th September**.

Please design your poster in a portrait design.

When preparing your poster, you may wish to consider the following points:

- Create an attractive visual to engage your audience
- Include a title that is interesting and will get the audience's attention
- Use images to break-up text and add interest – a picture paints a thousand words! Please make sure that images are high resolution (at least 300dpi), clearly labelled and if they are not your own you have permission, or they are royalty-free.
- Structure with an obvious reading order – for example introduction, method, results and discussion
- Label all charts, graphs, tables
- Use a text size and font that can easily be read from a distance (1 metres)
- Select colours with plenty of contrast
- Avoid using light and bright coloured text on a white background

Please send across your final poster to raiseconference@lincoln.ac.uk as a .psd or .pptx in PowerPoint, or as a PDF **before 12 noon on Wednesday 24th August**.

If you need any further information or have any questions please email raiseconference@lincoln.ac.uk

Support

If you have any questions or would like any support preparing for the conference, please contact raiseconference@lincoln.ac.uk

We will be hosting an **online drop-in session ay 11am on Monday 15th August**. [Click here to join the meeting](#)

Draft Agenda

Day 1: Wednesday 7th September 2022

Time	Activity
08:00 – 09:30	Registrations & Refreshments
09:30 – 10:45	Welcome & Keynote 1
10:45 – 10:50	Break
10:50 – 11:50	Parallel Session 1
11:50 – 12:00	Refreshment Break
12:00 – 13:00	Parallel Session 2
13:00 – 14:00	Lunch
14:00 – 15:00	Keynote 2
15:00 – 15:05	Break
15:00 – 16:35	Parallel Session 3
16:35 – 16:45	Refreshment Break
16:45 – 17:15	Parallel Session 4
17:30 – 19:00	Wine Reception and Posters
19:00 – 22:00	Informal Social

Day 2: Thursday 8th September 2022

Time	Activity
08:00 – 09:00	AGM
09:30 – 10:30	Keynote 3
10:30 – 10:35	Break
10:35 – 11:35	Parallel Session 5
11:35 – 11:45	Refreshment Break
11:45 – 12:45	Parallel Session 6
12:45 – 13:45	Lunch
13:45 – 15:15	Parallel Session 7
15:15 – 15:30	Refreshment Break
15:30 – 16:00	Parallel Session 8
16:00 – 17:00	Keynote 4 Election Results and Close

Promotion

If you would like to promote the conference, then please use the information above and share detail of the website and #RAISE2022